



United States  
Department of  
Agriculture

April 23, 2013

Food and  
Nutrition  
Service

3101 Park  
Center Drive  
Alexandria, VA  
22302-1500

**SUBJECT:** WIC Program – Fiscal Year (FY) 2014 State Plan Guidance

**TO:** Regional Directors  
Special Nutrition Programs  
All Regions

WIC State Agency Directors  
All Regions

The fiscal year (FY) 2014 WIC Program State Plan Guidance is attached. Seven of the 11 functional areas have edits or changes from last year. There are no changes in the following functional areas: 1) Nutrition Services, 2) Information Systems, 3) Nutrition Services and Administration Expenditures, 4) Civil Rights. A table summarizing the changes to the seven functional areas is attached.

Under the Goals and Objectives Section of the State Plan, each State agency should outline their goals and objectives for electronic benefit transfer (EBT) and/or EBT implementation. If the State agency has not implemented EBT statewide, they must indicate, at a minimum, when they anticipate submitting EBT advance planning documents, when the EBT pilot will be conducted, and when statewide expansion will be reached.

Finally, a State agency's receipt of grant funds is conditional upon Food and Nutrition Service (FNS) approval of State Plans. Failure to submit a FY 2014 State Plan and/or amendment(s) that meet the requirements set forth in the attached guidance, except for reasons of "good cause," may subject a State agency to State Plan disapproval, which may result in FNS withholding a State agency's grant.

If you have any questions or concerns regarding this guidance please contact your regional office.

A handwritten signature in black ink, reading "Debra R. Whitford", is located below the text of the letter.

DEBRA R. WHITFORD  
Director  
Supplemental Food Programs Division

Attachments

UPDATES/CHANGES TO THE STATE PLAN GUIDANCE FOR FY 2014
I. Vendor and Farmer Management
Page I-3; Revised A.3.c. and A.3.d. Page I-4; Revised A.3.f. Page I-7; Revised A.4.f. Page I-11; Added B.3.d. Page I-12; Revised C.1.a. Page I-20; Revised E.5.a. and E.5.b. Page I-22; Revised G.1. listing and G.2.a. Page I-25; Revised H.1.a. Page I-30; Added L.6. Page I-31; Added L.7.
II. Nutrition Services
No changes/edits.
III. Information Systems
No changes/edits.
IV. Organization and Management
Page IV-6; Added to C.1.a. listing. Page IV-6; Revised C.1.b.
V. Nutrition Services and Administration (NSA) Expenditures
No changes/edits.
VI. Food Funds Management
Revised introductory paragraph. Page VI-3; Revised A.3. listing.
VII. Caseload Management
Page VII-1; Revised A.1.b. and A.2.a Page VII-4; Revised B.4. Page VII-6; Revised D.1.a. Page VII-14; Revised F.8.
VIII. Certification, Eligibility and Coordination of Services
Page VIII-3; Revised A.2.d. Page VIII-5; Revised A.4.d., and A.5.a Page VIII-6; Revised A.5.e. Page VIII-9; Revised B.1.c
IX. Food Delivery/Food Instrument (FI)/Cash-Value Voucher (CVV) Accountability and Control
Page IX-17; Added F.4.c. Page IX-18; Added F.7.
X. Monitoring and Audits
Page X-2; Revised A.1.c. listing.
XI. Civil Rights
No changes/edits.
Note: Any edits not listed above were simply revisions to the format.

